## VALLABHBHAI PATEL CHEST INSTITUTE UNIVERSITY OF DELHI <u>DELHI-110007</u>

Ref.No.Admn.II/Swachhata/2023/ 157 9

29.09.2023

## CIRCULAR

With reference to the Ministry's OM No.Z.28015/10/2023-H-I dated 23.09.2023 regarding organizing of the **Swachhta Packwada** – **Swachhata Hi Sewa (SHS) 2023** and further instructions mentioned therein to each Institute, Vallabhbhai Patel Chest Institute (VPCI) shall organize a cleanliness drive on Sunday, the 01<sup>st</sup> October, 2023 at 10:00 AM onwards atleast for one hour around the areas outside Institute's boundary walls from Gate No.1 to 4.

Mr. Arun Kumar, JE (Civil), Mr. Jogendra Singh, I/C, Housekeeping and Mr. K.K. Singh, Caretaker shall be overall coordinators for the event. Mr. Tarun K. Malhotra, STA (Photography) shall take BEFORE and AFTER photographs and videos of the premises and submit the soft copies to Dr. Vishal Bansal, Nodal Officer, who shall further upload the same on the designated webportal as contained in the Ministry's OM.

All faculty, staff and students of VPCI are requested to be present at Gate No.1 sharp at 9:30 a.m. It will be appreciated if the participants can wear their VPCI's Environment Day 'T' shirts for uniform look.

This issues with the approval of the Competent Authority.

Copy to:

1. PS to Director - for information to the Director

- 2. PA to Deputy Registrar for information to the Deputy Registrar
- 3. Dr. Vishal Bansal, Nodal Officer
- 4. Assistant Registrar (Admn.I)
- 5. Assistant Registrar (Admn.II)
- 6. Mr. Tarun Kumar Malhotra, STA
- 7. Mr. M. Arun Kumar, JE (C)
- 8. Mr. Jogendra Singh, I/C Housekeeping
- 9. Mr. K.K. Singh, Caretaker
- 10. Website Division for uploading on the website portal
- 11. All Notice Boards